

# The Laurel Hill School

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 631-751-1154

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FOR OFFICE USE ONLY

Plan: \_\_\_\_\_

Please apply online and then submit this form and all other requested materials to The Laurel Hill School  
 Please call the school office on any matter.

## TUITION PAYMENT PREFERENCE FORM

FAMILY NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ ZIP \_\_\_\_\_  
 HOME PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_ SCHOOL DISTRICT \_\_\_\_\_  
 PREFERRED EMAIL ADDRESS \_\_\_\_\_

Student 1 \_\_\_\_\_ Boy \_\_\_\_\_ Girl \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

PLEASE INDICATE YOUR PROGRAM, SESSION & HOUR CHOICES

<input type="checkbox"/> School Calendar September-June				<input type="checkbox"/> Extended School Calendar September-June	
INFANT 6 WK - 18 MONTHS ( )T-TH ( )M-W-F ( )M-F	INFANT 18M - 24 M ( )T-TH ( )M-W-F ( )M-F	TODDLER ( )T-TH ( )M-W-F ( )M-F	PRESCHOOL ( )T-TH ( )M-W-F ( )M-F	GRADES KINDERGARTEN - 8 <sup>TH</sup> Extended Calendar not available for Grades K-8	
8:00 - 3:00 ( )	9:00 - 2:00 ( )	9:00 - 12:00 ( )	9:00 - 12:00 ( )	KINDERGARTEN ( )	
9:00 - 4:00 ( )	8:00 - 3:00 ( )	9:00 - 2:00 ( )	9:00 - 2:00 ( )	GRADE 1 ( )	GRADE 6 ( )
7:30 - 6:00 ( )	9:00 - 4:00 ( )	8:00 - 3:00 ( )	8:00 - 3:00 ( )	GRADE 2 ( )	GRADE 7 ( )
	7:30 - 6:00 ( )	9:00 - 4:00 ( )	9:00 - 4:00 ( )	GRADE 3 ( )	GRADE 8 ( )
		7:30 - 6:00 ( )	7:30 - 6:00 ( )	GRADE 4 ( )	
				GRADE 5 ( )	

Student 2 \_\_\_\_\_ Boy \_\_\_\_\_ Girl \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

PLEASE INDICATE YOUR PROGRAM, SESSION & HOUR CHOICES

<input type="checkbox"/> School Calendar September-June				<input type="checkbox"/> Extended School Calendar September-June	
INFANT 6 WK - 18 MONTHS ( )T-TH ( )M-W-F ( )M-F	INFANT 18M - 24 M ( )T-TH ( )M-W-F ( )M-F	TODDLER ( )T-TH ( )M-W-F ( )M-F	PRESCHOOL ( )T-TH ( )M-W-F ( )M-F	GRADES KINDERGARTEN - 8 <sup>TH</sup> Extended Calendar not available for Grades K-8	
8:00 - 3:00 ( )	9:00 - 2:00 ( )	9:00 - 12:00 ( )	9:00 - 12:00 ( )	KINDERGARTEN ( )	
9:00 - 4:00 ( )	8:00 - 3:00 ( )	9:00 - 2:00 ( )	9:00 - 2:00 ( )	GRADE 1 ( )	GRADE 6 ( )
7:30 - 6:00 ( )	9:00 - 4:00 ( )	8:00 - 3:00 ( )	8:00 - 3:00 ( )	GRADE 2 ( )	GRADE 7 ( )
	7:30 - 6:00 ( )	9:00 - 4:00 ( )	9:00 - 4:00 ( )	GRADE 3 ( )	GRADE 8 ( )
		7:30 - 6:00 ( )	7:30 - 6:00 ( )	GRADE 4 ( )	
				GRADE 5 ( )	

Place a check mark beside the tuition payment plan of your choice located on the back of this form. Mail this form to The Laurel Hill School along with the following non-refundable and non-transferable deposits and fees:

- A. ( ) **One month tuition deposit (credited to June)**
- B. ( ) **Registration fee**
- C. ( ) **Supply fee, if applicable.**
- D. ( ) **Testing fee, if applicable.**

Tuition deposit and all fees will be deposited upon receipt and are **non-refundable** and **non-transferable** for withdrawal before or after the beginning of the school year, or other effective date of enrollment indicated on your application. **SIGNATURE REQUIRED ON THE BACK OF THIS FORM** →

For Office Use Only: Date \_\_\_\_\_ Check #: \_\_\_\_\_ Amount: \$ \_\_\_\_\_

# TUITION PAYMENT PLANS

Check the payment plan of your choice.

- ( ) **Plan 1: 3% DISCOUNTED SINGLE PAYMENT TUITION PLAN.** To receive a 3% discount, full tuition is due by **January 22<sup>nd</sup>**. Discounts are not available for payment received after the deadline, or for partial payments. *Please note that the 3% discount applies to the tuition rate only and not to other school fees or services.* Please remit your payment in full to **“The Laurel Hill School”**.

( ) **Plan 2: MONTHLY BANK AUTOMATIC DEDUCTION FROM YOUR CHECKING ACCOUNT**

Please fill out the automatic deduction form completely. June tuition deposit and other fees are due on application and do not qualify for auto-deduction. Automatic deductions are made the first day of each month from September through May. Automatic Deduction Plan is not available for June tuition in any program.

**Applicants are accepted only for the complete school year. Annual tuition and other fees are due in full. No credit, refunds, money transfers or deductions will be allowed for withdrawal before or after the beginning of the school year, or for absences or any other reason. There are no make-up days or credit extended for absence due to illness or vacations, or for school closings due to inclement weather, or other emergencies. The Laurel Hill School reserves the right to reject any applicant and to suspend or expel a matriculating student at its discretion. Prorated refunds will be made on tuition due to expulsion, but not on tuition deposits and other fees. In the event of a dismissal, no tuition refund will be made for prior suspensions. Your signature below constitutes your acceptance of all terms, conditions, and policies of the Laurel Hill School\* as set forth in this form and other application and registration forms and school literature.**

**SIGNATURE of** Parent/Guardian \_\_\_\_\_ **Date** \_\_\_\_\_

**School official** \_\_\_\_\_ **Title** \_\_\_\_\_ **Date** \_\_\_\_\_

\*A division of First Steps Pre-School Center, Inc.